



OFFICE OF THE DISTRICT COLLECTOR-CUM-MAGISTRATE
DISTRICT COLLECTORATE
MANGAN DISTRICT
GOVERNMENT OF SIKKIM

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Date: 22.7.26

NOTIFICATION

In pursuance of the Guidelines issued by the National Education Society for Tribal Students (NESTS), Ministry of Tribal Affairs, Government of India, pertaining to *Eklavya Model Residential Schools (EMRS)* vide F. No. NESTS/EMRS/State Issue/100/2021-22 dated 19th August 2024, approval is hereby accorded for the constitution of the **District Level School Management Committee (SMC)** for **Eklavya Model Residential School (EMRS), Swayem, Mangan District**, to oversee and monitor the effective functioning and administration of the school. The Committee shall comprise the following members:

Sl. No.	Composition of the EMRS Management Committee	Designation
1	District Magistrate	Chairman
2	Chief Education Officer, Department of Education, Mangan District	Member
3	Divisional Engineer, Social Welfare Department	Member
4	Chief Medical Officer, Mangan District	Member
5	Vice Principal / Senior-most Teacher of the School	Member
6	Senior Welfare Officer, Social Welfare Department Mangan	Member
7	Principal, Jawahar Navodaya Vidyalaya, Phodong, Mangan District, Sikkim	Member
8	Shri Surjey Limboo R/O Mangshila, Parent Representative (Male Member)	Member
9	Smt. Munna Lepcha R/O Kabi, Parent Representative (Female Member)	Member
10	Principal, EMRS Swayem	Member Secretary

(Enclosed herewith the terms of reference for the committee members)



Copy to:

1. All concerned above
2. Secretary, Social Welfare Department
3. Nodal Officer, State EMRS Society
4. PS to Commissioner NESTS
5. NESTS Website
6. Office Copy

District Collector-cum-Chairman
EMRS Management Committee

Mangan District
District Collector
Mangan District
Government of Sikkim

Functions/Powers of the management committee:

1. To exercise control over expenditure from funds raised by NESTS for the school, ensuring proper custody, correct disbursement and maintenance of the accounts.
2. To prepare and scrutinize budget estimates for the next financial year, including justification for recurring and new items of expenditure (e.g., furniture, equipment, non-building items).
3. To exercise general supervision over the proper running and functioning of school including maintenance of discipline among students as well as members of staff.
4. To exercise general supervision over smooth functioning of the school, including maintenance of discipline among students and staff.
5. To supervise the functioning of hostels, including entering and overall welfare management.
6. To make suggestions for any improvement or reform or procedural changes for effective functioning of the school
7. To assist the school to secure local assistance and cooperation to strengthen the working and growth of the institution.
8. To scrutinize and approve the Annual Report of the Vidyalaya.

Tenure

1. The Chairman of EMC will be District Magistrate/Collector/Deputy Commissioner of the District in his ex-officio capacity.
2. The Principal of the School will be the Member Secretary.
3. The tenure of members will be three years, with eligibility of re-nomination
4. Members shall continue in office beyond their term until the reconstitution of the Committee
5. For newly established schools, the Principal will submit a proposal for constituting the Management committee through the State/UT EMRS Society to NESTS for approval, which, will function until a regular committee is constituted.

Frequency of Meetings

1. The committee shall meet at least once in a quarter.
2. Special meetings may be convened by the chairman as and, when necessary.